

10 January 2022

Greetings,

We want to thank you for your patience and understanding as we work through the recent changes for the shipping of delivery term code (DTC) 5 items. After numerous meetings with DCMA and the PROS PMO office a decision has been made. If country provides the required information needed to ship an item with a DTC of 5 the item(s) will process for shipment through the Defense Transportation Shipping (DTS) method. If country fails to provide all the required information needed to ship through DTS, the awarded vendor will ship to the designated freight forwarder. As a result of this change, SKA has a lot of requisitions to work through. We are currently working the requisitions that vendors have been storing the longest while waiting on the shipping instructions from DCMA. We are also concurrently working new requests in an expeditious manner and appreciate your patience as we clear the backlog.

The process right now is:

1. Vendor has requested shipping instructions.
2. An email is sent requesting PCH&T costs.
3. A request for additional funds is submitted to the USG.
4. Funds approval is received
5. A revised PO is submitted to vendor requesting signature
6. Once received, approval for 1348 is sent to expeditor
7. All documentation is confirmed
8. 1348 submitted to vendor.

Once we have worked through the requisitions that are ready to ship, we will begin on those that were awarded prior to Jan 7,2022. For all requisitions that are in process of being awarded the assigned logistician will contact the vendor and request the PCH&T cost for shipment to the designated freight forwarder. For requisitions that are in the process of contract award, the assigned S&K logistician will contact the vendor(s) and request their PCH&T cost for shipment to the designated freight forwarder.

In summary, if country provided the Transportation Authorization Code (TAC) we are contractually obligated to ship via DTS. If country failed to provide the required TAC information, we will request vendor to provide shipping costs. Please understand this is a large undertaking for the entire team. On top of these changes, we must continue to award new contracts daily. If you have any questions or concerns, please contact Melanie Brooks at Melanie.brooks@pros5.com.

Thank you for your support of the PROS program.

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